

**WILBRAHAM HOUSING AUTHORITY  
BOARD MEETING  
JUNE 9, 2015, 7:00 PM  
THE PINES, 88 STONY HILL ROAD**

**A. Notice to Town Clerk**

A notice of the June 9, 2015 scheduled board meeting pursuant to Section 23B of Chapter 39 of the General Laws was sent to the Town Clerk on June 4, 2015 and posted at the Town Hall.

**B. Roll Call**

**C. Minutes**

May 14, 2015 minutes (enc., vote)

**D. Executive Director's Report**

1. The MassNahro Spring Conference was held in Hyannis. Various sessions were attended like Public Housing Portal which discussed a centralized waitlist, Accounting Topics which spoke about the agreed upon procedures for annual internal audits, Safety at Work, and Employment Law Topics. The conference also allowed time to meet with representatives from DHCD.
2. The carpet in the hallway at the Pines is almost complete.
3. We are finishing up with the inspection from DHCD.
4. Working with Tom Boyer and Simone Early from DHCD on the issues in the old school and gym.
5. Meeting with Simone Early from DHCD to begin Window Project.
6. Received a planning grant to fund a study to evaluate feasibility and estimated cost to convert the 15-bedroom congregate to conventional one-bedroom senior-housing.

**E. Unfinished Business**

**F. New Business**

1. Approve amendment to the Contract for Financial Assistance (enc., vote)
2. Annual Meeting (enc., vote)
  - Chairperson
  - Vice-Chairperson
  - Treasurer
  - Assistant Treasurer

**G. Treasurer's Reports, Bills, and Communications**

1. Treasurer's Reports dated May 31, 2015 (enc., vote)
2. Invoices and Checks (vote)
3. Communications

**H. Close Regular Meeting**

**NEXT MEETING; 7:00 P.M. JULY 14, 2015  
12 MILES MORGAN COURT**